

MINUTES OF THE BOARD MEETING
ALABAMA RECREATION & PARKS ASSOCIATION, INC
January 28, 2009

Call to Order

The last meeting of the Alabama Recreation and Parks Association was held on Wednesday, January 28, 2009 in Montgomery, Alabama. President Robin Brothers called the meeting to order at 9:00 a.m.

Those attending were:

Ms. Robin Brothers, President	Anniston
Mr. Tommie Agee, President Elect	Opelika
Mr. Ken Ard, First Vice-President	Guntersville
Mr. Greg Conkle, Secretary	Fort Payne
Mr. Drew Peterson, Treasurer	Prattville
Ms. Natalie Norman, Past President	Montgomery
Ms. Tina Kitchens, District I	Florence
Ms. Nicole Ells, District II	Cullman
Mr. Mike Sullivan, District III	Homewood
Mr. Sam Bailey, District V	Opelika
Mr. Warren Bowron, VI	Enterprise
Mr. David Thompson, VII	Foley
Mr. Courtney Walker, CDS	Gadsden
Mrs. Lindsay Wright, Executive Director	Montgomery

Guest Attending:

Mr. Kenny Thompson, Recreational Sports Chair	Dothan
Mrs. Denise Ellis, Marketing Comm. Chair	Eufaula
Ms. Kelly Lyon, Publications Chair	Dothan
Mrs. Gayle Milam, Awards Comm. Chair	Madison
Mrs. Bernadette Burroughs, TR Comm. Chair	Anniston
Ms. Janis Burns, Alabama Five-O Chair	Jacksonville

Mr. Warren Bowron presented the invocation. Ms. Natalie Norman gave the official welcome.

Approval of Minutes:

Mr. Tommie Agee made a motion to approve the minutes of the December, 2008 meeting. Mr. Warren Bowron seconded the motion. The motion carried.

President's Report:

Ms. Robin Brothers thanked the City of Montgomery for an excellent conference and is looking forward to next year's conference in Orange Beach on January 24 – 27. Ms. Brothers stated that she is excited and looking forward to the year as President of ARPA.

Treasurer's Report:

Treasurer Drew Peterson reported that the Alabama Recreation and Parks concluded the 2008 Fiscal Year on December 31st. As of that date, ARPA reports un-audited revenues of \$193,069.34, and expenses of \$187,085.55, reflecting an operational net of \$5983.79.

In analyzing the results of the previous fiscal year, several items stand out. Of note are:

1. In 2008, ARPA was able to save \$12,730.91 in publication expenses for the Membership Directory and the Alabamian.

2. The Alabama Five-O Committee (formerly Aging) came back in to play this year and had anticipated revenue of \$0, but was able to produce, after expenses a net of just over \$2000.00.
3. There are still outstanding receipts ARPA is expecting, including \$6500.00 for the 2008 Soccer Tournament Bid Fee.

On the liability side of the ledger, ARPA has two outstanding debts. This includes the mortgage held by BankTrust bank for construction funds for the State Office. The current loan will expire in April 2009, at which time ARPA will be required to refinance. The second major liability is a mortgage held by the Alabama Recreation and Parks Foundation. This mortgage is a vehicle established through the guidance of our attorneys and accountants to address an error in the transfer of funds raised for the purpose of building the office and to repay the Foundation for the transfer of a parcel of land.

While we are facing some significant challenges in this unstable economy, the Association has adequate resources to support the organization in the short term while financial strategies and opportunities are evaluated. As of December 31 these holdings included:

\$52,000 in a Certificate of Deposit
\$62,886 in an Operational Money Market Account
\$45,000 in our daily operational checking account

Ms. Tina Kitchens made a motion to approve the Treasurer's report. Ms. Nicole Ells seconded the motion. The motion carried.

Executive Directors Report:

Executive Director Lindsay Wright expressed her gratitude to the City of Montgomery for such a great job on the conference.

Agenda Items

Mr. Drew Peterson made a motion to accept the agenda items as written. Mr. Tommie Agee seconded the motion. The motion carried.

Agenda Item I: Election of At-Large Executive Committee Member

Upon motion made by Mr. Tommie Agee and seconded by Mr. Greg Conkle, Mr. Mike Sullivan was appointed to serve the ARPA Board as an At-Large Executive Committee Member. The motion carried.

Agenda Item II: Election of Board Parliamentarian Upon motion made by Mr. Greg Conkle and seconded by Mr. Drew Peterson, Ms. Tina Kitchens was appointed to serve the ARPA Board as the Parliamentarian. The motion carried.

Agenda Item III: Honorary Membership for Carol Goforth

Upon motion made by Mr. Greg Conkle and seconded by Mr. Drew Peterson it was approved for Ms. Carol Goforth to receive an Honorary membership. The motion carried.

District Reports

District I:

Ms. Tina Kitchens reported that District I hasn't met since the December meeting; however, the education committee has met and will meet again next week to review proposed sessions for the March 4th meeting and workshop. The meeting and workshop will be held at Flowers Hall on the campus of the University of North Alabama. The Athletic Committee will meet on March 4 to discuss upcoming tournaments. District I presented \$500.00 toward the ARPA building fund.

District II:

Ms. Nicole Ells reported District II met at the Montgomery Brew Pub on January 26 with approximately 15

in attendance. The next meeting will be March 4 at the Huntsville Botanical Gardens and lunch will be provided. The Bill Moore Memorial Golf Tournament is scheduled for June 24 at Gunter's Landing Golf Course

District III:

Mr. Mike Sullivan reported that District III met January 26 with 25 members present. They are making preliminary plans for an Educational Workshop. The next meeting scheduled for March 4 in Homewood.

District IV:

Ms. Robin Brothers reported in the absence of Ms. Angie Shockley. District IV Golf Tournament will be at Cane Creek Golf Course on March 25. The next District Meeting will be March 4.

District V:

Mr. Sam Bailey presented the following meeting dates, times, and locations:

Wednesday	March 4	Millbrook	10:00 a.m.
Wednesday	June 3	Lanett	10:00 a.m.
Wednesday	September 2	Prattville	10:00 a.m.
Thursday	December 3	Opelika	10:00 a.m.

District VI:

Mr. Warren Bowron reported the District VI met Monday January 26 at the Montgomery Brew Pub with 24 members present. The next meeting will be March 4 in Dothan.

District VII:

Mr. David Thompson reported that the previous district chair was out of work for an extended leave so the district did not meet in the 4th Quarter. Orange Beach Parks and Recreation Director has taken another position in Woodstock, Georgia. The next meeting will be March 5 in Foley.

Section Reports:

Cultural Diversity Section

Mr. Courtney Walker reported the Section met on January 27 and is in the process of planning a workshop in Birmingham.

Committee Reports:

Alabama Five-O:

Ms. Janis Burns reported the first committee meeting was held on January 7 at the State Office. Preliminary plans made include: SR. Leaders Workshop on April 1st at the State Office, SR Spring Get Away sometime in late April, and SR. Fall Beach Retreat sometime in early November. The Next meeting will be February 4th at 1:00 p.m. at the State Office.

Awards:

Ms. Gayle Milam thanked the members serving on the Awards Committee and congratulated the Awards recipients. She asked the district chairs to notify her of their respective awards committee members.

Certification:

Ms. Tina Kitchens reported that they are working on obtaining resources and a way to have them available to our members.

Conference Site:

Ms. Lindsay Wright is working on a couple of different options for future conferences.

Conference Education:

Mr. Ken Ard had no report.

COPP:

Ms. Natalie Norman met with the previous ARPA Presidents on Monday, January 26 to start getting ideas together for the October golf tournament.

Education:

No Report

Finance:

Mr. Drew Peterson had no report.

Long Range Plan: Tommie Agee thanked Robin Brothers and the 2008 committee for their hard work in updating the Long Range Plan and reported 2009 will be spent making sure goals are met.

Marketing:

Ms. Denis Ellis reported that they are in the process of working with District chairs to find out who will be representing each district.

Membership:

Ms. Barbara Kent had no report.

Nomination:

Ms. Natalie Norman mentioned we will have to fill three positions for 2010 – Secretary, Treasurer, and First Vice President.

Professional Development:

Mr. Mike Sullivan reported the need to make sure that all information is sent prior to 60 days from proposed educational sessions in order to qualify for CEU Credit.

Publications:

Ms. Kelly Lyon had no report.

Recreational Sports:

Mr. Kenny Thompson reported they will be meeting on February 4th at 10:00 a.m. at the State Office.

Therapeutic Recreation:

Ms. Bernadette Burroughs will be meeting in February. April 3 – 5 will be Spring Camp in Anniston.

Southern Regional Council:

No Report

ARPA Corporate Report:

No Report

Unfinished Business:

None

New Business:

Ms. Lindsay Wright mentioned we may face a few issues with the Alabamian in the upcoming months and wanted us to be prepared. Ms. Wright also presented the findings of the 2007 Audit. Each board member was presented a copy.

Adjournment:

With no further business, the January meeting of the ARPA Board of Directors was adjourned at 10:00 a.m. on a motion made by Mr. Ken Ard and seconded by Mr. Mike Sullivan.