



LEAD 2009

Leadership Enhancement and Development Program



Dear LEAD Candidate/Nominator,

Thank you for your interest in the Alabama Recreation and Parks Association's Leadership Enhancement and Development Program. This program has been designed to identify and train potential leaders for the Alabama Recreation and Parks Association, as well as the profession.

The LEAD Program is held in conjunction with the ARPA Board/Committee Orientation and Board Meeting in December. This is an excellent networking and learning environment comprised of activity based, classroom, observational and interactive development opportunities! So be sure to get the application in to the ARPA State Office on time! **The deadline is SEPTEMBER 1, 2009!**

Enclosed in this packet is the LEAD Application and a Fact Sheet about the program. After carefully reading all of the information, please have the application completed and mailed to the ARPA Professional Development Committee. If you have any further questions about the program, please contact ARPA Professional Development Committee Chair Mike Sullivan, CPRP at (205) 332-6709.

Good Luck!

Lindsay D. Wright
ARPA Executive Director



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2009 LEAD FACT SHEET

CONCEPT: Provide a specialized training program to assist professionals develop their leadership skills and professional network. The program attendance will be limited and based upon review of application.

PURPOSE: The purpose of the ARPA LEAD Program is to identify and train potential leaders for the Alabama Recreation and Parks Association, as well as the profession. This training is provided with the intention that it will assist the selected candidates in the development of skills that will make them effective leaders within their agencies, their communities, the profession, and ultimately ARPA.

ELIGIBILITY: Selected attendees must be current ARPA Professional Members in good standing with the Association. It is preferred that applicants have been a member of ARPA for at least 6 months. Automatic participation is granted to the incoming President-Elect. Preference will be given to candidates who have not previously served on the ARPA Board of Directors.

NOMINATIONS: Any member of ARPA may nominate a candidate for ARPA LEAD. It is also acceptable for individuals to nominate themselves. All applications must include the signature of the nominee's/applicant's agency supervisor. Nominations will be reviewed by the Professional Development Committee, which will make the final selections to present to the ARPA Board of Directors for its approval.

PROGRAM CONTENT: The 2.5 day program will consist of the history of ARPA and its structure, personality assessments, team building exercises, leadership styles, motivation and management information. The program will also focus on potential opportunities for involvement by the attendees in ARPA. As a part of the program, outdoor adventure programming will be used which will require physical activity and participation.

PROGRAM DATES: December 7-9, 2009, location TBA.

APPLICATION PROCESS: The LEAD application needs to be filled out completely and must include the signature of the applicant's supervisor. Send the application **and a check** in the amount of \$100.00 payable to ARPA to the ARPA State Office. If the candidate is not selected, the fee will be returned.

**The ARPA Professional Development Committee
Must receive applications by September 1, 2009!**



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APPLICATION AND QUESTIONNAIRE

Please complete this application thoroughly as it relates to the candidate and the field of parks, recreation and leisure.

Please print all information.

I. BASIC INFORMATION

Name: _____
First Last Middle Initial Nickname if any

Agency: _____ Phone: _____

Agency Address: _____

City: _____ State: _____ Zip: _____

Date of Birth: _____

Email Address: _____

Number of years as ARPA member? _____ Membership Category: _____

II. PRESENT EMPLOYMENT (5 points)

Present Employer: _____

Present Title/Position: _____

Briefly describe your current responsibilities: _____

Direct Supervisor's Name and Title: _____

III. EMPLOYMENT HISTORY (10 points)

List in reverse chronology - current position first:

Employer	Position Title	Period of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. BUSINESS, PROFESSIONAL AND CIVIC AFFILIATIONS (5 points)

Name of Group	Position(s)/Assignment(s)	Period of Affiliation
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

V. COMMUNITY INVOLVEMENT (10 points)

List in order of importance the community activities in which you have participated:

1. _____
2. _____
3. _____
4. _____

Special Community Awards, Honors, Recognitions

1. _____
2. _____
3. _____

VI. EDUCATIONAL BACKGROUND (5 points)

1. College Attended: _____

Degree Received: _____ Date Completed: _____

2. College Attended: _____

Degree Received: _____ Date Completed: _____

College Activities, Clubs, etc.: _____

VII. PROFESSIONAL VIEWS AND GOALS—You may attach additional sheets if required.

In your judgment, list in order the three most important issues facing the Park and Recreation Profession today. **(25 points)**

1. _____

2. _____

3. _____

What are your career goals? **(40 points)** _____

VIII. STATEMENT OF PARTICIPATION

Please describe why you feel you/this candidate should be selected to participate in the ARPA LEAD program.

Nominator's Signature

Date

Candidate's Signature (if different than Nominator)

Date

VIII. AUTHORIZATION TO ATTEND

By signing below, I hereby acknowledge that this nomination/application has been brought to my attention and recognize that if this candidate is selected to participate in the program, appropriate arrangements will need to be made by this agency for the candidate to attend the program on the scheduled dates.

Candidate/Nominee's Direct Supervisor

Candidate/Nominee's Agency Director

Date

Date

Please mail this application form and check to:

ARPA LEAD
P.O. Box 230579
Montgomery, AL 36123-0579
Fax: (334) 279-9161

**DEADLINE for Submission is
September 1, 2009!**